



# BREWSTER CONSERVATION TRUST

36 Red Top Road Brewster, Massachusetts 02631  
[www.brewsterconservationtrust.org](http://www.brewsterconservationtrust.org)

## OUTREACH and STEWARDSHIP - SUMMER INTERNSHIP

### **BCT MISSION**

The Brewster Conservation Trust (BCT) was established in 1983 as a non-profit charitable organization supported by memberships, donations, and grants. Our mission is to *preserve open space, natural resources, and the rural character of Brewster and to promote a conservation ethic*. BCT owns and has conservation restrictions on more than 200 parcels of land. To date, BCT has helped protect more than 1,700 acres of environmentally important land.

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### **POSITION SUMMARY**

Brewster Conservation Trust is seeking an Outreach and Stewardship Intern to join our team May - August. Working alongside BCT staff and volunteers, the intern will gain valuable professional experience in land conservation, event organization and working for a small non-profit organization. Under the supervision of BCT's Communications and Development Coordinator, the intern will assist with planning, organizing and implementing outreach programs and BCT events. Under the supervision of the Land Stewardship Director, the intern will assist with both field-based and administrative activities designed to move BCT's mission forward.

- Approximate dates: 14 weeks, May 18 – August 20, 2025 (may be adjusted depending upon person's availability)
  - \$6,300 stipend (based on 315 hours)
  - Part time: Three (3) days per week (7.5 hours per day)
  - Occasional weekend requirements
  - Combination of office work (75%) and fieldwork (25%)
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### **RESPONSIBILITIES**

Activities may include, but are not limited to:

- Assist in community engagement by attending and helping to coordinate outreach events and programs, such as walks and talks and other programming.
- Support the organization's storytelling by contributing ideas, imagery and video material.
- Work with the Communications Coordinator to plan and execute a social media campaign.
- Assist with the organization and implementation of Brewster Conservation Day and activities during Brewster Conservation Week.
- Facilitate the selection and installation of StoryWalks.
- Conduct site visits to properties to document current property conditions.
- Create property binders for land monitoring.
- Help with the organization and implementation of BCT Annual Meeting.
- Participate in trail maintenance and property management activities, as needed.

## QUALIFICATIONS

- Strong interpersonal skills; flexibility; self-motivation, and organization
- Ability to work independently and as part of a team
- Valid driver's license
- Knowledge of plant and invasive species identification preferred
- Experience with Microsoft Office programs (Word, Excel, PowerPoint, Outlook, Publisher, etc.), and Canva preferred.
- A college student, with enrollment in a bachelor's degree program in natural sciences, environmental studies, land conservation, or related field preferred
- Knowledge of and ability to use hand tools
- Experience in landscaping, horticulture, or conservation stewardship a plus

## TO APPLY

Please email a single pdf with your **cover letter, resume, references and availability** to Katie Spengler, Land Stewardship Director, at [katie@brewsterconservationtrust.org](mailto:katie@brewsterconservationtrust.org) with the subject line "**Outreach Internship**"

Application Deadline: March 13, 2026

*Brewster Conservation Trust is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.*